

Welcome...

The Jericho Board of Education values the opportunity to work together with members of the community and staff to provide all students with an outstanding educational environment. This brochure has been developed to inform residents of guidelines that have been established to expedite the business of the board. Public participation at board meetings is an essential element to the success of our schools. We welcome your ideas, questions and suggestions. Thank you for your involvement and interest in our schools.



Barbara Krieger-Claire Hochheiser-Shawn Gladstone

Joseph Lorintz    William Ferro  
President            Vice President

## The Jericho Board of Education

A five member Board of Education, elected by district voters to serve without salary, governs the Jericho School District. Each member serves for a term of three years and may run for reelection. Roles and responsibilities of the board include:

- establishing a vision and setting long term goals for the district
- developing policy and taking action as required by law
- advocating for all children in the district
- assuring the effective administration of the district
- adopting a budget that reflects and supports district goals

## 2011-2012 Board Meeting Dates

Date	Place	Time
Aug. 9, 2011	MS Library	8:15 PM
Sept. 15, 2011	MS Library	7:30 PM
Oct. 13, 2011	MS Library	7:30 PM
Nov. 17, 2011	MS Library	7:30 PM
Dec. 15, 2011	Jackson	7:30 PM
Jan. 19, 2012	Seaman	7:45 PM
Jan. 26, 2012	MS Library	7:30 PM
Feb. 8, 2012	MS Library	7:30 PM
Mar. 1, 2012	MS Library	7:30 PM
Mar. 15, 2012	Cantiague	7:45 PM
April 26, 2012	MS Library	7:30 PM
May 15, 2012	MS/HS Gym	9:15 PM
May 17, 2012	HS Little Theater	7:30 PM
June 14, 2012	MS Library	7:30 PM

Note: Additional meetings or changes in the scheduled meeting dates/times may be necessary. Please check our district website for updates or contact the Office of the Superintendent at 203-3600, ext. 3201.

## Jericho Union Free School District

Jericho, New York 11753  
(516) 203-3600

### Board of Education

Joseph H. Lorintz, *President*  
William Ferro, *Vice President*

Shawn Gladstone  
Claire M. Hochheiser  
Barbara Krieger

boe@jerichoschools.org

### Superintendent of Schools

Henry L. Grishman  
hgrishman@jerichoschools.org

www.jerichoschools.org

**ON BOARD**      **DIRECTOR'S DIALOGUE**

# How can school boards work smarter not harder?

By Richard Ferber  
Area 9 Director

## Jericho School District

# Welcome to a Meeting of the Board of Education

Please send photos NOW

New York State School Boards Association • www.nysbba.org

# How can school boards improve student achievement?

By Carol Jewep  
Leadership Development Manager

When your tenure is over and you pass the mantle to someone else, you want that person to say, "There was someone who helped us see how great we could be, and who laid the foundation for our great leap forward."

—Burt Noyes  
Visionary Leadership (1998)

What school district accomplishments do you want people to remember for the period that served as a school board member? It's a safe bet that "higher student achievement" is at the top of your list. Everyone recognizes the role of school boards in addressing other societal problems.

...and that requires training. More importantly, we need to understand the importance of the preparation for fiscal responsibility for us to be successful. This will serve a dual purpose: it will allow us to be better decision makers. And it demonstrates our commitment to the need for strong education system direction.

Area 9 Director Richard Ferber represents school boards in Dutchess, Greene, Otsego, Sullivan and Ulster counties.

It was an incredible afternoon, and I was pleased to have participated. When I looked back on the experience, I realized that school boards are not just administrators (and teachers) to state content.

They thought: What about school board members? What expectations do we have for ourselves on sharing content? What does the public expect of us in this regard? What do we want, or for that matter, need? (The school staff, expect of us?)

After all, school boards are not just administrators (and teachers) to state content. They are also the decision makers who have participated in the process of setting the agenda for the district. Having participated in the process, they should make all of us who have taken a little more careful in how we set our policies regarding particular financial issues.

Very few, if any, school board members arrive on the scene knowing more than a fraction of what we need to know to be an excellent school board member. That's why our role is to educate our board members in the various aspects of the role of the school board. A school board member must be able to understand the financial needs of the district. A school board member must be able to understand the financial needs of the district. A school board member must be able to understand the financial needs of the district.

Especially when action board decisions are made, the board of education has a funding source under scrutiny. However, we must be cautious when we look at any

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## Superintendent of Schools

Henry Grishman is the chief executive officer of the Jericho School District. It is his responsibility



to advise board members on all school-related matters, execute policies and decisions made by the board and directly oversee the daily operations of the district to ensure that all of our students are provided with the highest quality educational experience possible.

## Board Meetings

Monthly school board meetings are usually scheduled on Thursday evenings at 7:30 PM. Meeting dates are indicated on the district calendar and open to the public. Notification of all board meeting dates are posted at the entrance to each school building and on our school district website, [www.jerichoschools.org](http://www.jerichoschools.org).

Residents are invited to attend board meetings, which often feature presentations regarding educational programs and activities, facilities, finances and staffing. The agenda is posted on the district website on the Tuesday before a board meeting and copies are also available at the meeting.

A quorum of board members (three of the five members) must be present for a regular meeting to take place. All actions authorized or required by law are taken in open meetings. New York state law allows the board to discuss personnel, real estate, negotiations and legal matters in executive session and then vote on them in open session.

## The Opportunity for the Public to be Heard

If you wish to speak during the designated time period at a board meeting, please raise your hand and wait to be recognized by the board president.

Once the board president recognizes you, please stand and clearly state your name, address, and affiliation if you are representing a specific group. This information must be in the board clerk's legal minutes of the meeting. It is also helpful if you identify which agenda item or educational issue you are addressing.

### Our Mission

*The Jericho School District is dedicated to nurturing the individual capabilities and unique talents of all members of the educational community and prepare them for the rapid technological changes of the information age.*

Jericho Schools:

- promote varieties of excellence
- instill pride in personal and group achievement
- create a strong sense of social responsibility
- provide experiences that develop self-esteem
- build a caring community within its schools
- encourage creativity and critical thinking
- develop effective communication skills
- foster a lifelong love of learning

## Public Statement Policy

In order to have a statement that you read during a board meeting included in the minutes, you must hand a written copy of the remarks to Dr. Joan Colvin, our district clerk, immediately before speaking. In an effort to insure accuracy, the board will only include statements from those who comply with this policy.

## Guidelines for Addressing the Board

The Jericho School District has developed communication protocols to promote direct, open and respectful interactions so that problems and concerns can be worked out quickly and efficiently. The communication protocol starts with the staff member closest to the situation, as that person will usually have the most information. At times, additional personnel are required to resolve specific situations. Appropriate communication channels for a variety of topics are outlined on page 10 in the district calendar. If your issue has not been resolved after following ALL of the appropriate steps in the communication protocol, then please contact the Board of Education.

## Personnel Matters

**Public discussion on matters relating to staff and students, at which their reputation, privacy or rights to due process, or those of others could in some way be violated, is prohibited.**

Please share personnel compliments or concerns with the board in writing. You may deliver your statement to our district clerk. She will relay your written comments to the board for their review. You may also email your statement to members of the school board at [boe@jerichoschools.org](mailto:boe@jerichoschools.org).

